



DSDA

# casestudy

**Location:** Llangennech

**Project Value:**

**Project Start Date:**

**Project Completion:**

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## Project Information

A specialist team from Caswell recently completed a highly complex decontamination and cleaning project for the Defence Storage and Distribution Agency (DSDA), which is the storage and distribution arm of the Defence Logistics Organisation and is responsible for the storage, maintenance and distribution of all Ministry of Defence forms and publications in hard copy, on microfilm and on CD-ROM.

The project was based at the Defence Storage and Distribution Centre at Llangennech in South Wales, which holds the MoD's civilian records archive containing over two million personal files as well as VAT records on behalf of HM Customs and Excise. This facility is also available to the MoD's commercial partners who benefit from a high security document archive service combined with speedy retrieval. The 20-strong team's task was to decontaminate and clean both the confidential materials held at Llangennech and the shelves on which they were stored. Using special protective equipment, cranes and BOSS-type forklifts - for which the operatives prepared by undertaking training sessions with MoD personnel - the team completed the process of removal and cleaning of the material in three weeks. A further five weeks found the 20-strong team - headed by Caswell Contracts Manager Steve Hughes - on site to take care of the return of material to the shelves and the safe disposal of unwanted paperwork. "The whole project demanded the utmost care and precision", Steve Hughes reports, "not simply for safety reasons but because the confidential nature of the material involved meant that every single container had to be itemised and logged".

